

Dear Sirs,

It is our pleasure to confirm further SAMM Trading's commitment to support the ten principles of the Global Compact regarding human rights, labour rights, environmental protection and anti-corruption.

This updated communication on progress is the opportunity to describe our process to promote and support those principles within our stakeholders i.e. with our partners, suppliers, customers and to the public.

The Global Compact and its principles are one of the pillars of our company strategy, culture and day to day operations. We believe that our company has to behave in a socially and ethically exemplary way as we are responsible for the people who take part in the production and support of our products and services worldwide, and that our industry should tend to meet those essential principles.

You will find hereafter our 2021 COP, describing our progress since our first registration in 2014.

Yours Sincerely,

Antony Villéger

CEO

# HUMAN RIGHTS



## Assessment, Policy and Goals

SAMM Trading's goal is to use our stakeholders so that our employees and all our business partners respect the Universal Declaration of Human rights and environmental protection.

To support our commitment, as member of the 2FPCO we are using the 2FPCO Code of conduct that we communicate to our suppliers and customers.

We also drafted our own sustainable development policy that is published on our website, and that is communicated to our business partners as well.

## Implementation

The nature of our business creates the necessity to define a multi-tiered strategy for implementing our policy regarding Human Rights.

We can purchase from wholesalers and use local printers to decorate the items. With those wholesalers, usually based in Europe, we check their own set-up regarding CSR. For example we check if they have a code of conduct and more specifically for each item, we can request documents showing the factories that produced the item offer the highest level of compliance.

When we purchase directly from factories in Asia, or in Europe, we ask the suppliers to commit and sign our code of conduct before they can receive an order, and to sign our Conditions of Purchase, confirming this point.

On 2017, 2FPCO built a strong collaboration with BSCI (becomes Amfori). Amfori, will enable the Ippag's members to monitor performance across their supply chain; empower with a range of learning opportunities to improve; engage globally and locally to create an environment where sustainable trade can flourish; and support through insights, advice and networking opportunities.

## Measurement of outcomes

- We are 2FPCO member sharing the CSR policy of the association
- We keep an up-to-date database of factories that are audited (whether SA8000, SMETA, ISO14001 audits) that we share with our 2FPCO colleagues on the intranet.
- We are in negotiation to become Amfori member
- We are a member of Sedex number ([www.sedexglobal.com](http://www.sedexglobal.com))
- On 2017, we obtained the GOLDER grade in the ECOVADIS assessment ([www.ecovadis.com](http://www.ecovadis.com))
- We visit factories for an audit when starting a business relationship with them, and assessing their human rights policy is one of our key points of evaluation. If a breach to our principle exists, the supplier will be asked to address it within 3 months with a documented action plan. If the non-compliance continues, the relationship will be terminated.

# LABOUR RIGHTS



## Assessment, Policy and Goals

While monitoring our suppliers on CSR, we not only check about their respecting the basic human rights principles, but also their respect of their local labour rights.

Our code of conduct, shared with 2FPCO members and based on EPPA model states all areas regarding Labour Principles

## Implementation

This code of conduct is signed together with our Purchasing conditions by our suppliers. The employees of category 1 are entitled to an additional Pension Scheme. 100% of our suppliers in Asia signed our code of conduct.

## Measurement of outcomes

- We are 2FPCO member for Belgium, sharing the CSR policy of the association.
- We are a member of Sedex number ([www.sedexglobal.com](http://www.sedexglobal.com))
- we obtained the GOLDER grade in the ECOVADIS assessment ([www.ecovadis.com](http://www.ecovadis.com))

We have strengthened our partnership with social enterprises (companies that offer a rewarding and long-term job to disabled people).

We continue to offer our employees a quality work environment. Numerous initiatives, coming from our employees, are organized throughout the year.

# ENVIRONMENTAL PROTECTION



## Assessment, Policy and Goals

Our goal is not only to ensure a good knowledge of the products existing on the market together with a good understanding of their real features, but also to be able to communicate truthful information on the products to both our customers and our suppliers.

Our EMS enables us to understand if a promotional product is or isn't eco-responsible, and what are exactly the eco-responsible features about it. Our approach within the EMS is consistent with our quality standards, among which the mastering of our supply chain.

Our EMS has been built according to the EMAS Easy methodology, which is more adapted to the size of our company. It comprises an analysis of our environmental impact, but makes it also possible to ensure its continuous improvement through the targets to be achieved. We identified the responsibilities of each actor within the EMS, action plans for each part of our activity together with the means to implement them and finally the audits in order to check that the EMS is working well.

The board of the company SAMM Trading has committed and signed the Sustainable Policy, which is articulated around 3 pillars: "The satisfaction of the customers, The Social responsibility and The Environmental policy"

## Implementation

Our aim is to continually improve our environmental results with the following objectives:

### OFFICE

- Set up a waste management system in order to reduce and recycle waste of our offices
- Encourage efficient use of energy, water and paper in our offices
- Save energy, in particular, electricity in our offices but also optimize the results for mobility
- Promote responsible and appropriate behavior by training, providing information to, and increasing the commitment of all the staff

### COMMERCIAL ACTIVITY

- Adapt our sales and purchasing procedures for promotional products to limit our environmental impact
- Offer products and services with qualitative and eco-responsible characteristics to our customers
- Influence our supply chain and our partners' network to reduce more the environmental impacts (suppliers, transport)
- Warn the potential sources of pollution

This commitment is essential in the strategy of the company SAMM Trading on the long term. This commitment is essential to SAMM Trading long-term strategy.

The company and its staff commits to this policy, to protect the environment, prevent potential pollution and keep on minimizing our impact on it.

#### Measurement of outcomes

- ISO14001 certification renewed
- EMAS Registration number BE-RW-48 renewed
- REACH and RoHS II compliancy for our products (among other EU regulations compliancy) updated
- We have increased our purchases of eco-responsible products.
  - o 2018: 46 orders
  - o 2019: 112 orders
  - o 2021 : as we change our erp system, we are still finalizing the statistic of our eco orders
- We participated in a symposium in India, organized by our organization 2FPCO, with the aim of promoting an ecological dynamic in the region.
- We developed with our organization 2FPCO a tool to calculate the carbon footprint impact of all promotional product.

# ANTI-CORRUPTION



## Assessment, Policy and Goals

SAMM Trading Kick&Rush is considered as an honest, fair and ethical partner to do business with by our suppliers and our customers. Our reputation is built on our values as a company, the values of our employees and our collective commitment to acting with integrity throughout our organization.

We are committed to acting professionally and fairly in all of our business dealings and relationships wherever we operate. We take a zero-tolerance approach to corruption in all its forms and do not accept it in our business or in those we do business with.

## Implementation

We uphold all relevant laws to countering bribery and corruption in all the jurisdictions in which we operate and will actively co-operate with law enforcement authorities in the investigation and punishment of any act of corruption or bribery by any person employed by or associated with our company.

## Measurement of outcomes

Today 100% of our Asian suppliers have been signing our anti-corruption policy.

At no time has our company been implicated in a corruption case.